



— *From the desk of* —
Mr. Bekkering



Parent Information Update: Fall School Re-Entry August 28, 2020

Hello Parents,

We are a few short days away from welcoming your children back to school and our staff is busy preparing and getting excited! Maybe your child is excited, while others are nervous and apprehensive. Maybe it is a mixture of both and that is okay. We wanted students back in front of teachers in the classroom. If the protocols put in place and fundamental shift in organizing our school structure is required, we are happy to do so.

We thank-you for your prayers, support and patience as we finalize our plans of re-entry. We want Immanuel Secondary to be a place of joy and belonging for your children in this time of distancing, masking and general uncertainty. Our deep hope is that this can be realized through the unity we have in Christ.

STAY CONNECTED
(Click on Icon)

Important Dates/Calendar

Monday, August 31 - Grade 6 Tours/Orientation (Small Groups)

Tuesday, September 1 - First Day of School for Middle School (6-8)

Wednesday, September 2 - First Day of School for High School (9-12). **Middle School will also have classes this day.**

[CLICK HERE](#) to access the 2020-2021 ICSS School Calendar

Timetables/Bell Schedules

You will see the Senior High Timetable attached to this newsletter indicating when classes are offered. Notice that Semester Two classes have not been placed into our modified timetable like Semester One. Middle School Timetables will be shared with students on the first days of class.

Semester One for High School will work on a Week 1-2-3 Calendar that you will also find attached. The weeks alternate Friday schedules. Monday to Thursday in each week is the same.

We will be utilizing an Alternate Bell Schedule to allow for staggered break and lunch times. You will also find this attached. Please understand that break and lunch times may be adjusted to meet our student and staff needs.

Masking

Following the Alberta Education mandate, all students in grades 6-12 are required to wear masks during the school day in common areas, hallways, bathrooms, busses and other situations where physical distancing cannot be maintained. **As outlined in Lethbridge School Division policies, at the start of the year, teachers of students will ask that masks are worn in classrooms.** This will be reviewed as students and teachers establish routines, and as further information becomes available from the school division. In all situations, we will be reasonable when mask use is required and are not looking to be confrontational or harsh with your children. We appreciate your support in encouraging your child to adhere to this mandate.

PowerSchool

PowerSchool has been rolled over to the 2020-2021 School year and we are in the process of finalizing our course timetable, class lists and inputting students into classes.

Our division tech department has been working hard in the background to code our timetable and getting it up and running. As you log into your child's PowerSchool, it will look very different than years past and high school students are still being filled into Options courses. Please give Mrs. Kranzler and Miss Witten grace as they get the courses sorted and placed. It is a lot of work, thank-you for your patience.

Immanuel At-Home Learners

For our families that have chosen at-home learning, we have integrated your children into division cohorts whose teachers will be contacting your children shortly through their division email accounts. Note that all student passwords have been reset to their Alberta Student Number (ASN) which will be emailed to you by the division. Please contact Miss Witten with any questions or concerns you may have.

School Supplies/Lockers

Our updated School Supplies Lists are now on our school website, found under **Quick Links**. One addition to the list will be personal masks. Although the province is committed to providing 2 masks per student, we do not know when these will be arriving. Hence, we recommend that students provide their own masks until then.

Due to no communal supplies this year, you may send your child's supplies (pencils, etc.) as they are needed, rather than sending all supplies for the first day of school. Labeling your child's supplies would be very helpful.

Important Update – Art Supplies: As all Middle School students will be having an art class this semester, we ask that the following supplies be purchased and brought in a case to each art class:

- 2 Mechanical Pencils, 1 HB pencil, 1 2H pencil
- 1 White Eraser (Staedtler mars plastic), 1 30 cm ruler
- 1 box each of 24 pencil crayons and markers (Crayola, Staedtler, Reeves, Laurentian...they're all good)
- 3 Large glue sticks
- 1 Bottle white or clear Elmer's liquid school glue
- Scissors

Lockers will not be available for student use to start the year as we are reducing potential communal touch points and areas of congregation. Students are asked to be "self-contained" and "pack-in, pack-out" all school supplies and personal items in their backpack.

School Entrances and Exits

As students arrive next week, they will be utilizing the entrances and exits as outline in the picture below. This practice will allow for easy flow of student movement and ensure that students are accessing sanitization protocols. Staff will be coaching students through this process in the early weeks of the school year



Parent and Visitor access to the school will be restricted to appointments only. Call our front office and we will be glad to arrange. **Should you need to access the school in the event of an emergency, please utilize the intercom to the right of the main entrance which is connected to the Front Office.**

Staffing Update

It is with great pleasure that I announce the hiring appointment of **Mr. Tim Loewen** to the ICSS teaching staff. Mr. Loewen is a recent graduate of the University of Lethbridge and brings a great amount of passion and enthusiasm to his position which will be Grade 7 Math/Science and Middle School/High School Computers. We pray and trust that we can be a blessing to him as he will be a blessing to our students and school community. He looks forward to getting to know and being a part of our community.

As we welcome students into our classrooms, we will be guiding and encouraging them through the protocols established to allow for the in-class instruction we look forward to providing. We will continue to adapt and be responsive to the realities presented and look to provide as much communication we can in a timely manner. Your prayers are coveted as we enter this year.

In Christ,

Matthew Bekkering and Laura Witten

ICCS Senior High Timetable

Semester 1 - 2020/2021



WEEK ONE

		Monday	Tuesday	Wednesday	Thursday	Friday	
One	JO	Science 9A	LG	ELA 9A	JO	Science 9A	
	TK/MD	Math 9B	MM	Social 9B	TK/MD	Math 9B	
	MM	Social 10-1	JO	CALM (2)	MM	Social 10-1	
	MM	Social 10-2	MB	PE 10 (2)	MM	Social 10-2	
	LG	ELA 10-1	VP	Biology 20	LG	ELA 10-1	
	LG	ELA 10-2	VP	Biology 20	LG	ELA 10-2	
	BN	French 20	CM	Math 30-1	BN	French 20	
	VP	Physics 30	TK	Math 30-2	TK	Math 30-2	
JVG	Sociology 30 (1)			VP	Physics 30	JVG	Sociology 30 (1) (80 Mins)
Two	PB	Health 9A	VP	Physics 20	VP	Physics 20	
	BN	French 9B	MM	Social 30-1	MM	Social 30-1	
	TK	Math10C	JO	ELA 30-2	JO	ELA 30-2	
	CM/MD	Math10C/10-3	CM/MD	Math10C/10-3	CH	Band (9-12)	
			PB	Art 10 (A)	PB	Art 9 (A)	
			PB	Art 20 (A)			
	LG	ELA 20-1	PB	Art 30	LG	ELA 20-1	
	JO	ELA 20-2	LG	Foods/Fasions (A)	JO	ELA 20-2	
			DP	Wood Tech (Intro) (A)	DP	Wood Tech (Adv.) (A)	
			TBD	Choir	TL	Digital Com. (B)	
	MM	Social 30-2	TL	Digital Com. (A)	TK	Outdoor Ed (A)	
			MM	Social 30-2			

Revised: August 27, 2020

ICCS Senior High Timetable

Semester 1 - 2020/2021



WEEK TWO						WEEK THREE						
Monday		Tuesday		Wednesday		Thursday		Friday		Friday		
One	JO	Science 9A	LG	ELA 9A	JO	Science 9A	LG	ELA 9A	LG	ELA 9A	LG	ELA 9A
	TK	Math 9B	MM	Social 9B	TK	Math 9B	MM	Social 9B	MM	Social 9B	MM	Social 9B
	MM	Social 10-1	JO	CALM (2)	MM	Social 10-1	JO	CALM (1)	JO	CALM (2) (80 Mins)	JO	CALM (2) (80 Mins)
	MM	Social 10-2	MB	PE 10 (2)	MM	Social 10-2	DD	PE 10 (1)	MB	PE 10 (2) (80 Mins)	MB	PE 10 (2) (80 Mins)
	LG	ELA 10-1			LG	ELA 10-1			JO	CALM (1) (80 Mins)	JO	CALM (1) (80 Mins)
	LG	ELA 10-2	VP	Biology 20	LG	ELA 10-2	VP	Biology 20	DD	PE 10 (1) (80 Mins)	DD	PE 10 (1) (80 Mins)
	BN	French 20	CM	Math 30-1	BN	French 20	CM	Math 30-1	VP	Biology 20	VP	Biology 20
	VP	Physics 30	TK	Math 30-2	VP	Physics 30	TK	Math 30-2	CM	Math 30-1	CM	Math 30-1
JVG	Sociology 30 (1)							TK	Math 30-2	TK	Math 30-2	
Two	PB	Health 9A	VP	Physics 20	PB	Health 9A	VP	Physics 20	VP	Physics 20	VP	Physics 20
	BN	French 9B	MM	Social 30-1	BN	French 9B	MM	Social 30-1	MM	Social 30-1	MM	Social 30-1
	TK	Math10C	JO	ELA 30-2	TK	Math10C	JO	ELA 30-2	JO	ELA 30-2	JO	ELA 30-2
	CM/MD	Math10C/10-3			CM/MD	Math10C/10-3	CH	Band (9-12)			CH	Band (9-12)
			PB	Art 10 (A)					PB	Art 10 (A)	CH	Band (9-12)
			PB	Art 20 (A)					PB	Art 20 (A)	PB	Art 9 (A)
	LG	ELA 20-1	PB	Art 30	LG	ELA 20-1			PB	Art 30		
	JO	ELA 20-2			JO	ELA 20-2						
			LG	Foods/Fasions (A)			LG	Foods/Fasions (B)	LG	Foods/Fasions (A)	LG	Foods/Fasions (B)
			DP	Wood Tech (Intro) (A)			DP	Wood Tech (Adv.) (A)	DP	Wood Tech (Intro) (A)	DP	Wood Tech (Adv.) (A)
	MM	Social 30-2	TBD	Choir	MM	Social 30-2	TL	Digital Com. (B)	TBD	Choir	TL	Digital Com. (B)
			TL	Digital Com. (A)			TK	Outdoor Ed (A)	TL	Digital Com. (A)	TK	Outdoor Ed (A)

Revised: August 27, 2020

ICCS Senior High Timetable

Semester 2 - 2020/2021



		Monday		Tuesday		Wednesday		Thursday		Friday (Day 2)		Friday (Day 1)			
Per	T	Course	Rm	T	Course	Rm	T	Course	Rm	T	Course	Rm	T	Course	Per
One	TK	Math 9A		TK	Math 9A		TK	Math 9A		TK	Math 9A		TK	Math 9A	One
	LG	ELA 9B		LG	ELA 9B		LG	ELA 9B		LG	ELA 9B		LG	ELA 9B	
	BN	French 10		BN	French 10		BN	French 10		BN	French 10		BN	French 10	
	PB	Forensic Science		PB	Forensic Science		PB	Forensic Science		PB	Forensic Science		PB	Forensic Science	
	MM	Social 20-1		MM	Social 20-1		MM	Social 20-1		MM	Social 20-1		MM	Social 20-1	
	JO	Social 20-2		JO	Social 20-2		JO	Social 20-2		JO	Social 20-2		JO	Social 20-2	
VP	Biology 30		VP	Biology 30		VP	Biology 30		VP	Biology 30		VP	Biology 30		
JVG	Sociology 30 (2)		JVG	Sociology 30 (2)		JVG	Sociology 30 (2)		JVG	Sociology 30 (2)		JVG	Sociology 30 (2)		
Two	PB	Bible 9A		PB	Bible 9B		PB	Bible 9A		PB	Bible 9A		PB	Bible 9B	Two
	JVG	PE 9B		JVG	PE 9A		JVG	PE 9B		JVG	PE 9A		JVG	PE 9A	
	JO	Science 10 (A)		JO	Science 10 (A)		JO	Science 10 (A)		JO	Science 10 (A)		JO	Science 10 (A)	
	MM	Social 10-1		MM	Social 10-1		MM	Social 10-1		MM	Social 10-1		MM	Social 10-1	
	MM	Social 10-2		MM	Social 10-2		MM	Social 10-2		MM	Social 10-2		MM	Social 10-2	
	VP	Chemistry 20		VP	Chemistry 20		VP	Chemistry 20		VP	Chemistry 20		VP	Chemistry 20	
TK	Math 31		TK	Math 31		TK	Math 31		TK	Math 31		TK	Math 31		
BN	French 30		BN	French 30		BN	French 30		BN	French 30		BN	French 30		
MB	PE 20/30 (1)		MB	PE 20/30 (1)		MB	PE 20/30 (1)		MB	PE 20/30 (1)		MB	PE 20/30 (1)		
Three	MM	Social 9A		MM	Social 9A		MM	Social 9A		MM	Social 9A		MM	Social 9A	Three
	JO	Science 9B		JO	Science 9B		JO	Science 9B		JO	Science 9B		JO	Science 9B	
	VP	Science 10 (B)		VP	Science 10 (B)		VP	Science 10 (B)		VP	Science 10 (B)		VP	Science 10 (B)	
	LG	ELA 10-1		LG	ELA 10-1		LG	ELA 10-1		LG	ELA 10-1		LG	ELA 10-1	
	LG	ELA 10-2		LG	ELA 10-2		LG	ELA 10-2		LG	ELA 10-2		LG	ELA 10-2	
	TK	Math 20-1		TK	Math 20-1		TK	Math 20-1		TK	Math 20-1		TK	Math 20-1	
CM	Math 20-2/20-3		CM	Math 20-2/20-3		CM	Math 20-2/20-3		CM	Math 20-2/20-3		CM	Math 20-2/20-3		
RH	ELA 30-1		RH	ELA 30-1		RH	ELA 30-1		RH	ELA 30-1		RH	ELA 30-1		
Four	VP	Chemistry 30		LW	CALM (4) - Gr.11		VP	Chemistry 30		LW	CALM (4) - Gr.11		VP	Chemistry 30	Four
	PB	Art 9 (B)		CH	Band (9-12)		PB	Art 9 (B)		CH	Band (9-12)		PB	Art 9 (B)	
	LG	Foods/Fasions (C)		PB	Art 10 (B)		LG	Foods/Fasions (C)		PB	Art 10 (B)		LG	Foods/Fasions (C)	
	DP	Wood Tech (Adv.) (B)		PB	Art 20 (B)		DP	Wood Tech (Adv.) (B)		PB	Art 20 (B)		DP	Wood Tech (Adv.) (B)	
	CG	Mechanics 10 (B)		PB	Art 30		CG	Mechanics 10 (B)		PB	Art 30		CG	Mechanics 10 (B)	
	TK	Outdoor Ed (B)		LG	Foods/Fasions (D)		TK	Outdoor Ed (B)		LG	Foods/Fasions (D)		TK	Outdoor Ed (B)	
			DP	Wood Tech (Intro) (B)					DP	Wood Tech (Intro) (B)					
			CG	Mechanics 20 (B)					CG	Mechanics 20 (B)					



ICHS 2020-2021

Week 1 / Week 2

Semester 1 (TOTAL WEEK 1 = 10 / TOTAL WEEK 2/3 = 9) Semester 2 (TOTAL WEEK 1 = 10 / TOTAL WEEK 2/3 = 9)

SEPTEMBER						
S	M	T	W	T	F	S
	1	MS First Day	2 HS First Day	3	4	5
6	7 No School	8 2	9	10	11	12
13	14 1	15	16	17	18	19
20	21 3	22	23	24	25	26
27	28 1	29 1	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5 2	6	7	8	9	10
11	12 No School	13 No School	14 No School	15 1	16	17
18	19 1	20	21	22 No School	23 No School	24
25	26 3	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2 1	3	4	5	6	7
8	9 2	10	11 No School	12	13	14
15	16 1	17	18	19	20	21
22	23 2	24	25	26	27 No School	28
29	30 1					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7 3	8	9	10	11	12
13	14 1	15	16	17	18	19
20	21 No School	22 No School	23 No School	24 No School	25 No School	26
27	28 No School	29 No School	30 No School	31 No School		

JANUARY						
S	M	T	W	T	F	S
					1 No School	2
3	4 2	5	6	7	8	9
10	11 1	12	13	14	15	16
17	18 3	19	20	21	22	23
24	25 1	26	27	28	29 No School	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1 1	2	3	4	5	6
7	8 2	9	10	11	12	13
14	15 No School	16 No School	17 No School	18 No School	19 No School	20
21	22 1	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1 2	2	3	4	5	6
7	8 1	9	10	11	12	13
14	15 2	16	17	18	19 No School	20
21	22 1	23	24	25	26	27
28	29 2	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2 No School	3
4	5 No School	6 No School	7 No School	8 No School	9 No School	10
11	12 No School	13 1	14	15	16	17
18	19 2	20	21	22	23	24
25	26 1	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3 2	4	5	6	7	8
9	10 1	11	12	13	14	15
16	17 2	18	19	20	21	22
23	24 No School	25 No School	26 1	27	28	29
30	31 2					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7 1	8	9	10	11	12
13	14 2	15	16	17	18	19
20	21 1	22	23	24	25	26
27	28	29	30	31		

Alternate Bell Schedule – 2020/2021

Schedule: High School	Schedule: Middle School								
<p>Devotions = 8:45-9:00 (15 min)</p> <p>Block 1 = 9:00 - 11:55 (175 min)</p> <ul style="list-style-type: none"> • A Break – 10:00-10:15 (15) • B Break – 10:15-10:30 (15) • C Break – 10:30-10:45 (15) <p>Block 2 = 12:00-3:15 (195 min)</p> <p>Break One (Lunch)</p> <ul style="list-style-type: none"> • A Break – 12:00-12:30 (30) • B Break – 12:30-1:00 (30) • C Break – 1:00-1:30 (30) <p>Break Two</p> <ul style="list-style-type: none"> • A Break – 1:45-2:00 (15) • B Break – 2:00-2:15 (15) • C Break – 2:15-2:30 (15) 	<p>Devotions = 8:45-9:00(15 min)</p> <p>Block 1 = 9:00-10:25 (85 min)</p> <ul style="list-style-type: none"> • A Break – 9:20-9:35 • B Break – 9:35-9:50 • C Break – 9:50-10:05 <p>Block 2 = 10:25-11:55 (90 min)</p> <ul style="list-style-type: none"> • A Break – 10:45-11:00 • B Break – 11:00-11:15 • C Break – 11:15-11:30 <p>Lunch = 11:55-12:15 (20 min) - In Class</p> <p>Block 3 = 12:20-1:50 (90 min)</p> <ul style="list-style-type: none"> • A Break – 12:50-1:05 • B Break – 1:05-1:20 • C Break – 1:20-1:35 <p>Block 4 = 1:50-3:15 (85 min)</p> <ul style="list-style-type: none"> • A Break – 2:10-2:25 • B Break – 2:25-2:40 • C Break – 2:40-2:55 								
<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th style="padding: 5px;">Group</th> <th style="padding: 5px;">Grades</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">A</td> <td style="padding: 5px;">6, 9, 12</td> </tr> <tr> <td style="padding: 5px;">B</td> <td style="padding: 5px;">7, 10</td> </tr> <tr> <td style="padding: 5px;">C</td> <td style="padding: 5px;">8, 11</td> </tr> </tbody> </table>	Group	Grades	A	6, 9, 12	B	7, 10	C	8, 11	
Group	Grades								
A	6, 9, 12								
B	7, 10								
C	8, 11								

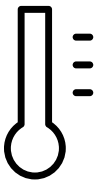


Lethbridge SCHOOL DIVISION

Lethbridge School Division Re-Entry Plan: Scenario 1

This plan is based on guidance from Alberta Education and the Chief Medical Officer of Health. It is subject to change as the COVID-19 pandemic changes and evolves.

What precautions will be taken at schools?



Symptom screening and stay-at-home policy

Before leaving home, staff, children/students, visitors, and volunteers who will access the school for work or education, must self-screen for symptoms each day. Signs will be posted reminding persons not to enter if they have COVID-19 symptoms.

Physical distancing

If 2 metres cannot be arranged between desks/table, students should be arranged so they are not facing each other. It is still recommended to maintain physical distancing within a cohort whenever possible to minimize the risk for disease transmission.

Mask use

The Alberta Government will provide K-12 students with two reusable masks. The Division is also requesting K-12 students add masks to their school-supply list. All K-12 students will be asked to wear masks in common areas, and at times when physical distancing cannot be practised. At the start of the year, teachers of students in grades 4-12 will ask that masks are worn in classrooms. This will be reviewed as students and teachers establish routines, and as further information becomes available.

Risk mitigation for high-traffic areas

This could include staggering start and end-times for classes, posting signs and marking floors, removing and restaging seating in public areas and limiting bathroom occupancy.

Meal times

Schools using a common lunchroom and staggered lunch times will ensure areas are cleaned and disinfected after each use.



Hand hygiene

Students and staff are required to perform hand hygiene when entering and exiting the school as well as before entering the classroom. Schools will develop procedures that outline hand hygiene and cleaning requirements for schools that address placement of hand sanitizer containing at least 60% alcohol content.



Cohorting

Contact tracing is also more feasible when groups are maintained. It is recommended, where possible, that students be grouped by class. For the purpose of contact tracing, schools will optimize space where possible.



No-sharing policy

Use of shared items or equipment is to be avoided where possible. Equipment that must be shared should be cleaned and disinfected after each use. Arrangements for storage of personal items should be made.



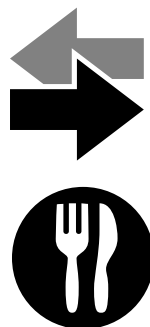
Restricted activities

School assemblies or large gatherings should be avoided. Extra-curricular programs and clubs will not be running at this time, as per the Division's Pandemic Plan.



Enhanced cleaning

General cleaning and disinfecting of the premises will occur at least once a day. High contact surfaces and any shared surfaces will be cleaned and disinfected at least two to three times a day.





Lethbridge
SCHOOL DIVISION

Lethbridge School Division Re-Entry Plan: Scenario 1

This plan is based on guidance from Alberta Education and the Chief Medical Officer of Health. It is subject to change as the COVID-19 pandemic changes and evolves.

Responding to illness at School

The following steps will be taken if a student develops symptoms at school:

- If a child/student develops symptoms while at the school, the child/student should be asked to wear a non-medical mask if they are able to and be isolated in a separate room. The parent/guardian should be notified to come and pick up the student immediately. If a separate room is not available, the child/student should be kept at least 2 metres away from other children/students. The student should be encouraged to access COVID-19 testing by accessing the AHS Online Testing tool.
- If the child/student requires close contact and care, staff can continue to care for the child/student until the parent is able to pick up the child/student.
- All items the student touched/used while isolated must be cleaned and disinfected as soon as the child/student has been picked up.
- Schools must keep records of a student's known pre-existing conditions. If a student develops symptoms in or outside of the program that could be caused by COVID-19 or by a known pre-existing condition (allergies), the student should be tested for COVID-19 at least once.
- If two or more staff/students within a cohort are identified as having symptoms consistent with COVID-19, the school should follow outbreak notification procedures.

Frequently Asked Questions

QUESTION: Can the Division make its own decision to shift to Scenario 2 or 3?

No. The government of Alberta and Alberta Education will make the final determination in terms of what scenario schools will operate under in September, including the health protocols and guidelines that accompany the scenario.

QUESTION: What precautions will be put in place for students on the bus?

Students will have assigned seating and a record of the seating plan will be kept to assist with contact tracing. Masks are mandatory on school buses, as per The City of Lethbridge bylaw.

Click this link for more info on bus service: **TRANSPORTATION**

QUESTION: Will schools be open for parents/guardians, visitors and service providers?

The Division is restricting all non-essential visitations. Parents/guardians can attend the school if they are required to do so. Visitors entering a school will be asked to use the self-screening tool before entering. If a visitor answers YES to any of the questions, they will not be admitted. Visitors will be required to wear a mask. Please note all exterior doors will be locked during school hours.

QUESTION: How often can I switch my child between "at-school learning" and "at-home learning"?

The Division has developed pivot points, which allow children to switch back and forth between delivery models. Pivot points have been set for Nov. 10, Jan. 29 and March 31.

QUESTION: Does my child need to bring hand sanitizer?

Students are welcome to bring personal hand sanitizer but it is not mandatory. The Division has a specific standard solution that is required to use, which will be provided at school entrances and in classrooms.

Visit www.lethsd.ab.ca to view the detailed **RE-ENTRY PLAN**, along with a **FAQ** document.